

**VISITING AT THE MONROE DETENTION CENTER WILL BE BY APPOINTMENT ONLY.  
VISITORS WILL NEED TO CALL MONROE RECORDS  
AT 530-668-5245 (1-1-5) AND PRE-SCHEDULE A VISITING TIME.**

**Classification and Mainline Inmates (Code Blue): \*\* Sunday is for B1, B2 and C2 only \*\***

Tuesday 7:00 PM to 11:00 PM (Evenings only)  
Thursday 7:00 PM to 11:00 PM (Evenings only)  
Saturday 9:00 AM to 11:00 AM 1:00 PM to 4:00 PM 7:00 PM to 11:00 PM  
Sunday 9:00 AM to 11:00 AM 1:00 PM to 4:00 PM 7:00 PM to 11:00 PM

**Protective Custody Inmates (Code Red): A1, C2**

Tuesday 7:00 PM to 11:00 PM (Evenings only)  
Saturday 9:00 AM to 11:00 AM 1:00 PM to 4:00 PM 6:30 PM to 11:00 PM

**Administrative Segregation (Code Orange, Code Pink) A1, A2**

Wednesday 6:30 PM to 11:00 PM (Evenings only)  
Friday 9:00 AM to 11:00 AM 1:00 PM to 4:00 PM 6:30 PM to 11:00 PM  
**Sunday 9:00 AM to 11:00 AM 1:00 PM to 4:00 PM 6:30 PM to 11:00 PM \*\* A2 ONLY \*\***

**Protective Custody Inmates (Code Green): A1**

Thursday 7:00 PM to 11:00 PM (Evenings only)  
Sunday 9:00 AM to 11:00 AM 1:00 PM to 4:00 PM 6:30 PM to 11:00 PM

**FAMILY VISITS**

A-1 (PINK)  
A-2 (CLASS)  
A-2 (ADSEG and SOCL)  
A-1 (ADSEG)  
B-2 (ADSEG and PC)  
A-1 (Green)  
B-1 (CLASS)  
B-2 and C-2 (CLASS)  
B-1, A-1 and A-2 (PC)

First Monday of each month  
First Monday of each month  
Second Monday of each month  
Second Monday of the month  
Second Monday of each month  
Third Monday of each month  
Third Monday of each month  
Fourth Monday of each month  
Fourth Monday of each month

**Family Visiting Hours:**

9:00 am – 11:00 am  
1:00 pm – 4:00 pm  
7:00 pm – 9:00 pm

The purpose of family visits is to allow children, younger siblings, and grandchildren under the age of 18 to visit with their parent/guardian or grandparent.

◆ All Family Visits meeting the above criteria will be scheduled by appointment only. An approved visitor will call the Monroe Detention Center at (530)668-5245 and select options 1,1,5 to schedule an appointment. Appointments can only be made for the current week between the hours of 12:01am and 7:00am on Monday morning.

◆ Family visits count towards the minimum visits for the week. No more than two children may visit at a time. They must be accompanied by an adult. If inmate has more than two children, and the inmate has visiting time available, an additional appointment must be scheduled.

◆ Visits are for 30 minutes.

# Visiting Sign Up Procedures for the Monroe Detention Center:

Inmates will be allowed (2) half hour visits per week and (1) visitor per session (mother and father, grandfather and grandmother may visit together and will count as one visit only). Visitors are to call the Records Section at the Monroe Detention Center at (530)668-5245 to schedule their visiting time. Visiting sign ups will begin at 1200am Monday morning and will be for visits for the current week only. The visitor is to arrive for check in 30 minutes prior to their scheduled time. Visitors who arrive late will have their visit cancelled and will need to call in if they wish to schedule another visit. Once a visit is scheduled, no change, modifications or re-scheduling is permitted. Any cancelled visits will count against the inmate as a taken visit (no exceptions)

## **Cut off times for visiting sign ups will be as follows:**

Monday visits	<b>cut off: Monday at 7:00am</b>
Tuesday visits	<b>cut off: Tuesday at Noon</b>
Wednesday visits	<b>cut off: Wednesday at Noon</b>
Thursday visits	<b>cut off: Thursday at Noon</b>
Friday visits	<b>cut off: Thursday at Midnight</b>
Saturday visits	<b>cut off: Friday at Midnight</b>
Sunday visits	<b>cut off: Saturday at Midnight</b>

## Visiting Rules Reminders

- Please arrive 30 minutes prior to your scheduled visiting time with a valid government issued ID. If you arrive late your visit will be cancelled (no exceptions).
- You are allowed to bring in one single car key and your ID only. Nothing else will be permitted.
- Remember no hats, sunglasses or scarves. No sleeveless garments, short skirts/shorts, low cut shirts, or see-through clothing will be allowed so please remember to dress appropriately.
- No gum, cigarettes, lighters, matches, tobacco, pagers, cellular phones, car alarms, key rings, purses or briefcases will be permitted into the facility. The department will not be responsible for any lost, stolen or misplaced property not allowed in this facility. Security of property will be the visitor's responsibility.
- Keep in mind that you must pass the metal detector in order to go down for your visit. Keep heavy jewelry to a minimum and no steel-toed shoes, you need to be able to pass the metal detector with your shoes on, if your shoes do not pass you will not be able to visit.
- Visitors must be 18years old (unless emancipated or married- proof needed).
- All visitors must have a valid United States government issued photo ID or valid passport.
- No children under the age of 18years are allowed to sit in the lobby or vehicles without proper adult supervision. If children cannot be controlled during visiting, the visit will be terminated.
- Once you have scheduled your visit you will not be allowed to change, re-schedule or modify this appointment. Any cancelled visits will count against the inmate as a taken visit (no exceptions)

### Mailing Address

(Inmate Name)  
Monroe Detention Center  
140A Tony Diaz Dr  
Woodland, CA 95776  
530-668-5245

### Commissary Information

Order Sunday night for Tuesday delivery. You may also order commissary packets on-line at mycarepack.com or mail in an order form available in the Monroe Lobby. You can contact Canteen at 1-925-754-1447 for any questions regarding your order.

### Property Pick Up

Inmate property pick up is by appointment only. Call 530-668-5245 and select 1,1,2,4,1 to speak to the Property Officer